APPLING COUNTY SHERIFF'S OFFICE

560 Barnes Street, Suite B
Baxley, Georgia 31513
Office - (912) 367-8120 • Jail - (912) 367-8121

Mark Melton - Sheriff

August 31, 2026

[redacted]

In response to your request "ALPR/Flock Policies, Procedures, Training, and Governance":

1. I have attached a copy of our FLOCK policy.
2. The attached FLOCK policy contains the Authorized-use Rules, as well as the purpose for the Flock Cameras. (See A:3-4)
3. User access and account control information is determined by Flock Admin Staff. Please refer to our Policy (A:7). This states that the CID System Administrator has access to enter information into the FLOCK system. This is the only written documentation we have regarding that access.
4. The attached policy provides information on search and query procedures. (See A:6)
5. A search was conducted and no responsive records were located. There was an electronic training course that went over this information, so there is not any written documentation for this.
6. Retention is set by the FLOCK system. Original retention is only 30 days and via updates it is being changed to 7 days, unless the information is tagged for evidence. That would be on a case by case basis.
   There is not any written documentation regarding this information.
7. A search was conducted and no responsive records were located.
8. We have had no suspected or known misuse or policy violations to date. Periodic review of Flock is done monthly by a Flock Administrator. A search was conducted and no responsive records/written documentation were located.
9. Training was conducted by a webinar for staff by FLOCK staff. There are no records located for the dates and times of those webinars.

Public reading copy: requester name redacted. Unredacted original retained privately.

10. Please see Flock Policy (A:4). This addresses disciplinary actions for misuse of Flock Cameras. There are no records of misuse to this date.
11. A search was conducted and no responsive records were located.
12. A search was conducted and no responsive records were located.
13. A search was conducted and no responsive records were located.

Policy Statement #28 and the Governance Timeline:

We did not have a policy set in place until July 28, 2026. There were no prior polices before this date in regards to the FLOCK Cameras. I have attached the Cover Page and Table of Contents from our Policy and Procedures.

Thank You!

Sara Taylor

Sara Taylor
Open Records Custodian
Appling Co. Sheriff's Office
912-367-8120